



## Yearly Status Report - 2015-2016

### Part A

#### Data of the Institution

<b>1. Name of the Institution</b>		BAR. SHESHRAO WANKHEDE MAHAVIDYALAYA, MOHPA, DISTRICT NAGPUR
Name of the head of the Institution		Dr. M. V. Kolhe
Designation		Principal
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		07118-237176
Mobile no.		9923086250
Registered Email		principal_bswmm@rediffmail.com
Alternate Email		arjiqacbswmm@gmail.com
Address		Bar. Sheshrao Wankhede Mahavidyalaya, Mohpa, Tehsil Kalmeshwar, District Nagpur
City/Town		MOHPA
State/UT		Maharashtra

Pincode	441502																		
<b>2. Institutional Status</b>																			
Affiliated / Constituent	Affiliated																		
Type of Institution	Co-education																		
Location	Rural																		
Financial Status	state																		
Name of the IQAC co-ordinator/Director	Dr. Ajiet Ravikant Jachak																		
Phone no/Alternate Phone no.	07118237176																		
Mobile no.	9822467755																		
Registered Email	arjiqacbswmm@gmail.com																		
Alternate Email	alka31at@gmail.com																		
<b>3. Website Address</b>																			
Web-link of the AQAR: (Previous Academic Year)	<a href="http://www.bswmm.in/aqars/">http://www.bswmm.in/aqars/</a>																		
<b>4. Whether Academic Calendar prepared during the year</b>	Yes																		
if yes,whether it is uploaded in the institutional website: Weblink :	<a href="http://www.bswmm.in/academic-calendar-2015-16/">http://www.bswmm.in/academic-calendar-2015-16/</a>																		
<b>5. Accreditation Details</b>																			
<table border="1"> <thead> <tr> <th rowspan="2">Cycle</th> <th rowspan="2">Grade</th> <th rowspan="2">CGPA</th> <th rowspan="2">Year of Accreditation</th> <th colspan="2">Validity</th> </tr> <tr> <th>Period From</th> <th>Period To</th> </tr> </thead> <tbody> <tr> <td>1</td> <td>C</td> <td>56.00</td> <td>2005</td> <td>28-Feb-2005</td> <td>27-Feb-2010</td> </tr> </tbody> </table>						Cycle	Grade	CGPA	Year of Accreditation	Validity		Period From	Period To	1	C	56.00	2005	28-Feb-2005	27-Feb-2010
Cycle	Grade	CGPA	Year of Accreditation	Validity															
				Period From	Period To														
1	C	56.00	2005	28-Feb-2005	27-Feb-2010														
<b>6. Date of Establishment of IQAC</b>	17-Jun-2014																		
<b>7. Internal Quality Assurance System</b>																			
Quality initiatives by IQAC during the year for promoting quality culture																			
Item /Title of the quality initiative by IQAC		Date & Duration		Number of participants/ beneficiaries															

Book Release Programme (Step Up II)	09-Dec-2015 1	126
AGM of Nagpur University Teachers' Association	16-May-2016 1	85
No Files Uploaded !!!		

**8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.**

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Bar. Sheshrao Wankhede Mahavidyalaya, Mohpa, Distt. Nagpur	XII Plan	UGC	2014 5	300000
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**9. Whether composition of IQAC as per latest NAAC guidelines:**

Yes

Upload latest notification of formation of IQAC

[View File](#)

**10. Number of IQAC meetings held during the year :**

2

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

**11. Whether IQAC received funding from any of the funding agency to support its activities during the year?**

No

**12. Significant contributions made by IQAC during the current year(maximum five bullets)**

Purchased a computer for office use and installed a set of four CCTV cameras

Initiated construction of a water tank and laying underground pipeline

Book release programme was organized for Dr. Ajiet Jachaks first book Step Up II: Improve your English

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**13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year**

Plan of Action	Achivements/Outcomes
Intimation of yearly schedule of the activities to be carried out by the college through the Academic Calendar	Better participation from all concerned
Network system replacement	Increased work efficiency with enhanced speed of internet
Independent cabins for staff members	Improvement in level of concentration while working
Promotion of Research and use of ICT	The teachers started taking more interest in research publications and the students were benefited by the use of ICT tools in classrooms
To felicitate meritorious students and outstanding sportspersons	The students were motivated to do well in examinations. Two players did the college proud by representing the University in two separate events.
No Files Uploaded !!!	

**14. Whether AQAR was placed before statutory body ?**

Yes

Name of Statutory Body	Meeting Date
Local Management Committee of Bar. Sheshrao Wankhede Mahavidyalaya, Mohpa, District Nagpur	23-Aug-2016

**15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?**

No

**16. Whether institutional data submitted to AISHE:**

No

**17. Does the Institution have Management Information System ?**

No

**Part B**

**CRITERION I – CURRICULAR ASPECTS**

**1.1 – Curriculum Planning and Implementation**

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The curriculum is designed by Rashtrasant Tukadoji Maharaj Nagpur University, Nagpur to which this institution is affiliated. Naturally we follow the syllabus prescribed by it in all the subjects. Ensuring effective curriculum

delivery through a well planned and documented process is the primary concern of the institution for which the following initiatives are taken:- 1. An informal staff meeting is convened by the Principal at the beginning of every academic year to devise strategies for effective implementation of the curriculum. An academic calendar of the college is prepared in accordance with the one given by the university. Workload is distributed among teachers as per the existing norms, and time table for the year is prepared. 2. Every teacher devotes some teaching periods to appraise the students about the syllabus, unitization, distribution of marks, question paper pattern, etc. in the beginning of every academic year before starting actual teaching work. 3. The Principal ensures that the teachers prepare annual teaching plan, maintain a daily diary and strictly adhere to the academic calendar prepared by the Institution and curriculum is completed well within time. 4. Audio-visual aids are frequently used in the classroom and library for making the teaching learning activity interesting and student friendly. 5. Periodic tests are conducted, assignments are given and viva-voce is taken to assess the student's progress. 6. Working hours lost due to commemorative and other programs held in the college are compensated. 7. Quality reading material is provided to students besides books recommended by the university. 8. Tutorials for batches of 20 students are regularly conducted in the subject Compulsory English so that every student gets individual attention.

#### 1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entreprene urship	Skill Development
<b>No Data Entered/Not Applicable !!!</b>					

### 1.2 – Academic Flexibility

#### 1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
<b>No Data Entered/Not Applicable !!!</b>		

#### 1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA		15/06/2015
MA		15/06/2015
MA		15/06/2015

#### 1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	0	0

### 1.3 – Curriculum Enrichment

#### 1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Environmental Study	27/07/2015	70

### 1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BA		126

## 1.4 – Feedback System

### 1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	No
Alumni	Yes
Parents	Yes

### 1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

#### Feedback Obtained

Both UG and PG student are given feedback forms and are asked to submit them before the start of their university examinations. We select 10 per cent of the current students and 05 per cent of alumni and parents randomly for this purpose. All the necessary aspects such as syllabus, teaching method, reading material, evaluation methods, teachers' punctuality and their knowledge, academic facilities, infrastructure, sports and other facilities, extracurricular activities, prizes and awards, grievance redressal method, students' security, quality of administrative services, career guidance and counselling, discipline, cleanliness, firstaid, and teacherstudent interaction are covered so that the feedback received from the stakeholders would help us improve wherever required. Different yardsticks are used for responses to different questions. Generally the feedback is sought on a 05 point scale from 01 to 05 ranging between very good and very poor (1 Very Good, 02 Good, 03. Satisfactory, 04. Poor, 05. Very Poor) and the responses are put into the numerical form for analysis. The feedback received from the stakeholders is then analyzed, and averages and percentages of various criteria are calculated. The strengths and weaknesses pointed out by the stakeholders are reassessed. The future action is then decided accordingly.

## CRITERION II – TEACHING- LEARNING AND EVALUATION

### 2.1 – Student Enrolment and Profile

#### 2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BA		360	283	283
MA		160	26	26
MA		160	51	51

### 2.2 – Catering to Student Diversity

#### 2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled	Number of students enrolled	Number of fulltime teachers	Number of fulltime teachers	Number of teachers
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	in the institution (UG)	in the institution (PG)	available in the institution teaching only UG courses	available in the institution teaching only PG courses	teaching both UG and PG courses
2015	283	77	9	0	1

## 2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
9	8	3	2	0	3

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

Students mentoring system is very much available in the college. It has been there for years now. We used to call it Tutor Ward system wherein a teacher was given the responsibility of some students and was asked to try and sort out their academic problems through pep talk and personal guidance outside the classroom. The number of students admitted to the college was divided by the number of teachers so that every student got attention and no teacher felt overburdened. The attendance of the students was also monitored and students who had difficulties in attending the classes regularly because of poverty were given time according to their convenience. The teachers would then and even now pay admission and examination fees of such students. The same system is being introduced now as the Mentoring system. Under this system, every student studying in the college has a full time teacher as their mentor. We have a special time slot reserved for mentoring purpose in the time table. The mentor mentee lists are displayed on the college notice board once the admissions are over. Students are informed about this system being in place and are encouraged to talk freely with their mentors about their issues/difficulties. The mentors are given the responsibility to ensure regular attendance, academic progress and psychological well being of their mentees. They provide primary counselling to those who need it and advise them to go for professional counselling, if required. The mentors take into consideration educational background and socioeconomic status of the mentee before guiding him/her. They also maintain a register to record their meetings with the mentees. Both formal and informal means of mentoring are used. The mentoring system, apart from its formal part, is a robust informal mechanism to boost inclusiveness, gender sensitivity and social responsibility of students.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
360	8	1 : 45

## 2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
9	9	0	0	7

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year )

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
<b>No Data Entered/Not Applicable !!!</b>			

## 2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	Annual Pattern	I	23/04/2016	30/06/2016
BA	Annual Pattern	II	20/05/2016	29/07/2016
BA	Annual Pattern	III	03/05/2016	02/06/2016
MA	Marathi	I	02/12/2015	23/02/2016
MA	Marathi	III	03/12/2015	21/04/2016
MA	Marathi	II	30/05/2016	08/07/2016
MA	Marathi	IV	14/05/2016	18/06/2016
MA	Sociology	I	02/12/2015	15/02/2016
MA	Sociology	III	03/12/2015	29/02/2016
MA	Sociology	II	30/05/2016	11/07/2016
MA	Sociology	IV	14/05/2016	22/06/2016

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The college persisted with the traditional evaluation methods of conducting oral tests and unit tests during the class, and prelims at the end of the academic year before the university examinations besides giving the students home assignments as part of Continuous Internal Evaluation. Their performance is recorded at every stage and corrective measures are suggested. The students are divided into groups and are made to discuss certain problems. They are also encouraged to ask questions inside as well as outside the class so that their difficulties are sorted out and they are benefited in the final examinations. Special care is taken when it comes to objective type questions. Question papers of university examinations conducted in the past are preserved in the college library and every teacher makes use of them for guiding the students. Question banks are prepared on the basis of these question papers which the students find quite handy.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The college prepared the academic calendar at the beginning of the year and displayed it on the college notice board for information of the aspiring students of the new academic session. The tentative dates of unit tests, curricular as well as cocurricular activities, inter class sports tournaments, university examination dates, holidays and vacations, etc. were mentioned in it. The subject wise teaching plan was designed and followed accordingly. The courses were completed to the satisfaction of the students in due time so that the students got time for preparing themselves for the university examinations.

## 2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)



<http://www.bswmm.in/programme-outcomes/>

### 2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
BA	BA		85	50	59
Mar	MA		5	4	80
Soc	MA		21	20	96

### 2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<http://bswmm.in/>

## CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

### 3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
<b>No Data Entered/Not Applicable !!!</b>				

### 3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
<b>No Data Entered/Not Applicable !!!</b>		

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
<b>No Data Entered/Not Applicable !!!</b>				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
<b>No Data Entered/Not Applicable !!!</b>					

### 3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
Department of Geography	1

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	History	1	4
International	History	2	0
International	Geography	1	1
International	Marathi	2	0

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
English	1
History	1

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
No Data Entered/Not Applicable !!!						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
No Data Entered/Not Applicable !!!						

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	1	1	0	6

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
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Green Drive (Plantation)	Students of Environmental Studies and NSS	9	55
Environmental Awareness Day	College Students and Staff	9	55
Celebration of Independence Day	College Students and Staff	9	71
Celebration of Republic Day	College Students and Staff	9	38

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
NA	NA	NA	0

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Swachh Bharat Abhiyan	NSS Unit of College and Nagar Parishad, Mohpa	Dumping Yard cleanliness and Tree Plantation Drive	11	140

### 3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
NA	0	NA	0

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
<b>No Data Entered/Not Applicable !!!</b>					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers

participated under MoUs

No Data Entered/Not Applicable !!!

## CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
176000	171256

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Existing
Seminar Halls	Existing
Classrooms with LCD facilities	Existing
Seminar halls with ICT facilities	Existing
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Existing
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Newly Added
Others	Existing
Others	Newly Added

### 4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
LIBMAN	Partially	OLD	2012

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	4157	637324	229	97286	4386	734610
Reference Books	357	103096	20	9198	377	112294
Journals	10	49000	1	5500	11	54500

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module	Date of launching e-
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		is developed	content
No Data Entered/Not Applicable !!!			

#### 4.3 – IT Infrastructure

##### 4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	19	12	1			2	4	20	1
Added	1					1			
<b>Total</b>	<b>20</b>	<b>12</b>	<b>1</b>	<b>0</b>	<b>0</b>	<b>3</b>	<b>4</b>	<b>20</b>	<b>1</b>

##### 4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

20 MBPS/ GBPS
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##### 4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
0	<a href="#">0</a>

#### 4.4 – Maintenance of Campus Infrastructure

##### 4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
77500	57500	0	0

##### 4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The institution does have a crystal clear policy for maintaining and utilizing physical, academic and support facilities. Although ours is a small unit with very limited resources, we have trained ourselves in utilizing our resources optimally. For example, we have 3 classrooms of 120 seating capacity each on the ground floor out of which 02 classrooms have ICT facilities, which we normally use for classes of compulsory languages. But we use the same whenever we have to give PPT presentations, or we organize seminars, conduct various programmes as well as examinations. Similarly, arrangements of lunch are made in the Geography laboratory for the guests/committee members who come to our college. We have made it a point to maintain our facilities in the best possible condition. Even a round of the campus is enough to know which part or facility needs attention. On noticing any discrepancy, the Principal is informed about it immediately. Most of the times it's done so informally that we don't even realize it till it's over. On being informed, the Principal reassesses the situation, and depending on the expected expenses he decides whether the matter is in his jurisdiction or needs Local Management Committee's approval. Local expertise is explored for minor repairs of wooden furniture, electrical appliances and plumbing work. For major ones, the experts are to be summoned from Nagpur. The classrooms, library, Geography laboratory, urinals

and the entire college campus are kept neat and clean by the peons of the college. The NSS unit and the Clean and Green Campus Committee also play their role in maintaining cleanliness of the premises. Optimum utilization of the infrastructure and facilities available is ensured.

<http://www.bswmm.in/infrastructure-2/>

## CRITERION V – STUDENT SUPPORT AND PROGRESSION

### 5.1 – Student Support

#### 5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	NA	0	0
Financial Support from Other Sources			
a) National	Scholarship/GOI	285	1413512
b) International	NA	0	0

#### 5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Yoga	01/07/2015	126	College
Meditation	01/12/2015	70	College
Soft Skill Development	01/12/2015	87	College
Personal Counselling/Mentoring	01/07/2015	360	College

#### 5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2015	Career Guidance and Counselling	164	164	1	0

#### 5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
2	2	28

### 5.2 – Student Progression

### 5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
NA			1. Wagh Maha vidyalaya, Koradi 2. Central Railway 3. Late Anandraoji Patil Kedar Junior College, Patansawangi	3	3

### 5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2015	25	BA	NA	Home Institution and Matrusewa Sangh Social Work College, Nagpur	MA(Mar), MA(Soc), MSW

### 5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
SET	1

### 5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Tug of War, Volley Ball, Throw Ball, Kabaddi, Cricket, Long Jump, Annual Cultural Programme	Intramural/Interclass	360

## 5.3 – Student Participation and Activities

### 5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ International	Number of awards for	Number of awards for	Student ID number	Name of the student
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Sports

Cultural

No Data Entered/Not Applicable !!!

5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

A formal Students' Council is formed in the college if there is a circular issued by the university to that effect. Otherwise senior students of the college get together and form a body which also gives representation to newcomers. There is a students' representative almost on every important academic and administrative committee. Even alumni are given the opportunity to represent their lot on an important committee like IQAC. Meeting notices are issued to them also. They are encouraged to express their views candidly. Their suggestions are accepted and implemented too depending on the merit of the suggestions. The energy of the youth is fully utilized and they are given the responsibility of organizing all the programs conducted in the college including events organized during the Bar. Sheshrao Wankhede Commemorative Week with teachers playing the supervisor's role. We have been doing this for years despite girls' majority in the admitted students. Following are some of the activities organized primarily by the students: Cultural Activities: • Celebration of Teacher's Day to mark the birth anniversary of Dr. S. Radhakrishnan on 5th September 2014 • Celebration of Birth Anniversary of Mahatma Gandhi on 2nd October 2014 in the college. • Celebration of National Youth Day on 12th January 2015 • Organization of the Bar. Sheshrao Wankhede Commemorative Week from • 23rd to 30th January 2015 • Celebration of the Marathi Bhasha Diwas on 27th February 2015 • Celebration of Vasanta Panchami Sports Activities: • Celebration of National Sports Day on 29 August 2014 • Organization of Intramural Sports Competitions in the college from 23rd to 27th January 2015 Other Activities: • Shramdaan for 60 minutes once every week under N.S.S. • Participation in cleanliness drive in and outside the campus • Participation in tree plantation • Organization of Alumni Meet • Participation in meetings of various committees

#### 5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

Active participation of the alumni in college activities is a plus point of the college. The students who passed from the college even more than a decade ago rush back at the shortest notice, and are ready to help out the current lot of students. Mohpa is a small place in Nagpur district to which frequency of public conveyance is limited. Most of the boys choosing other professions than farming and grocer's, move to nearby tehsil and district places after graduation or post graduation. Most of the girls are married off even before completion of their graduation and leave Mohpa. All these are always keen to come back to college and revive memories of their golden days. Very few of them finally succeed in attending the Alumni Meet organized towards the end of every academic year, is a different matter. The local alumni always respond positively to the calls from the college and see to it that the esteem of the college is maintained in the eyes of one and all. Since financial crisis is a regular feature of the college, the alumni are appealed for assistance and they have never let us down. The spirit shown by the alumni every time and their sense of responsibility towards the society deserves appreciation. The teachers also take pride in shaping such responsible citizens. The Alumni Meet for the Academic Session was held on 10th March 2016 between 11.00 a.m. and 01.00 p.m. under the chairmanship of Principal Dr. M. V. Kolhe in the college. They were asked to conduct workshop like events in the college for the present students.



The request by the college about fulfilling the present students' demand of replacing old and broken book racks with new ones was readily accepted and addressed by them. They donated three iron book racks worth Rs. 12000/ approximately on 18/03/2016.

5.4.2 – No. of enrolled Alumni:

70

5.4.3 – Alumni contribution during the year (in Rupees) :

12000

5.4.4 – Meetings/activities organized by Alumni Association :

01

## CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

1. Various committees are formed under the supervision of IQAC comprising representatives of stakeholders of the college to coordinate important curricular and cocurricular activities in the college. The committees although are headed by the Principal and the IQAC Coordinator as an exofficio member of them, are free to chalk out their own programmes and schedules for curricular and cocurricular activities keeping in view the overall development of the college as well as the vision and mission of it. 2. Local Management Committee (LMC) is formed with representations of major stakeholders of the college to coordinate important administrative activities. The Chairman of the LMC is at the helm of affairs but has delegated enough powers to the Principal and various subcommittees to take decisions in the interest of the institute and its stakeholders.

6.1.2 – Does the institution have a Management Information System (MIS)?

No

### 6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	We do not design any curriculum for our students as our institute is affiliated to RTM Nagpur University, Nagpur. We follow the curriculum prepared and prescribed by the university. The institution contributes towards the curriculum development indirectly through a couple of our faculty members working as members of Board of Studies in their respective subjects. The faculty members adopt various means to make the given curriculum interesting to the learners. In that sense they try to adopt the prescribed curriculum to the needs and interests of the students to the highest extent possible.
Teaching and Learning	Every teaching faculty is encouraged

and supported to undertake efficient and effective teaching learning approaches. They are supposed to update themselves through training programmes, workshops, seminars, etc. The faculties mainly focus on: Semesterwise teaching plan and execution of it. Strengthening the ICT enabled teaching and learning, PPT presentation for every subject, use of library for reference books, journals and periodicals Besides this, classroom interaction, group discussion, debate, quiz, vivavoce are also conducted as well as home assignments are given to students to make the teachinglearning activity more effective.

**Examination and Evaluation**

Examination and evaluation is primarily the responsibility of the university to which the college is affiliated. The university prepares time tables for various examinations, allot examination centres, appoints officers and subordinate staff for conducting theory, practical and internal examinations, and then appoints examiners, decides evaluation centres and methods of evaluation and finally declares results in the stipulated time. The college on its part takes unit tests and prelims besides holding classroom interaction, group discussion, debate, quiz, vivavoce to ensure that students are fully prepared for university examinations.

**Research and Development**

The institution always motivates and encourages faculty members of all departments to go for research activities. We even have a committee which promotes and looks after teachers' participation in Local, National and International conferences, seminars, workshops, etc. as well as publishing research papers. This year Dr. Ajiet Jachak's first book Step Up II: Improve Your English was published by Foundation Books- an imprint of Cambridge University Press India Pvt. Ltd. It's a matter of pride for the college that the book has been included as a text book of Compulsory English in the syllabus prescribed for B.A. II students of RTM Nagpur University, Nagpur.

**Library, ICT and Physical Infrastructure / Instrumentation**

The library is regularly updated and upgraded both in terms of its ICTenabled functioning and

computerization. Reference books are added to the library stock every year. This year books worth Rs. 106484 were purchased and a journal was also subscribed too. There are enough ICT facilities in the college which the students can avail of. We have a computer lab where 12 computers are given exclusively for the students' use. We have two ICT-enabled classrooms cum seminar halls. In addition to it we have a smart board, a TV set, a video camera, a podium with inbuilt sound system, etc. This year the institution added a computer to its existing stock and also installed CCTV cameras in the college building spending Rs. 31,500/ to strengthen its security and maintain discipline. We have a full-fledged Geography laboratory. There is a 16-station multi-gym which is used by the students. The institution is already working on the project of developing a garden of medicinal plants in the landfill just behind the college building. Besides this the college laid underground pipeline to fetch drinking water from a neighbouring field to the tank to be constructed in the college incurring expenses of Rs. 98,199/-. The infrastructure is well maintained.

Human Resource Management

The institution has limited human resources who have to take care of various kinds of works and responsibilities. Still the institution ensures that the available human resources are well qualified, and follow ethical and friendly ways of working on the campus. It also tries to make optimum use of these resources by engaging them in multiple roles, providing a conducive environment and supportive work-culture. The institution has asked each faculty to fill up and submit API form at the end of every academic year and it also maintains the service books of the staff.

Industry Interaction / Collaboration

The N.S.S. unit of the college conducted Dumping Yard Cleanliness and Tree Plantation Drive in Mohpa on 19th January 2016 in collaboration with Nagar Parishad, Mohpa wherein 140 volunteers along with 11 teachers participated.

Admission of Students

The admission process is fully transparent and students are admitted

by a committee specially constituted for this purpose on the first come first served basis adhering strictly to the norms laid down by the university and the Government of Maharashtra. All the necessary information about the courses available in the college, eligibility criteria, fees structure, scholarships and free ships available, teaching faculties, sports and other facilities, etc. is published in our college prospectus along with the admission form. Moreover, taking the rural background of the students into consideration, students are supported through counselling and other required assistance throughout the admission process.

#### 6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Finance and Accounts	Fully computerized office and partially computerized accounts section
Student Admission and Support	Maintaining students' database through tailor made software. Implemented online CBS semester information system for PG Courses.
Examination	Around ninety percent of the examination work is done online. Right from submission of exam forms to receipt of control sheets and questions papers to declaration of results and generation of mark lists everything is done online.

#### 6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
<b>No Data Entered/Not Applicable !!!</b>				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
<b>No Data Entered/Not Applicable !!!</b>						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Refresher Course	1	19/10/2015	08/11/2015	21

6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
No Data Entered/Not Applicable !!!			

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Group Insurance Scheme (MS), MESEs Credit and Thrift Fund Society ltd, Mohpa	Group Insurance Scheme (MS), MESEs Credit and Thrift Fund Society ltd., Mohpa	Scholarship and Freeship

#### 6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The institution conducts internal financial audit regularly. Ratan Chandak Co., Nagpur is our registered auditor. The audited statements are submitted to the government as and when demanded.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
No Data Entered/Not Applicable !!!		

6.4.3 – Total corpus fund generated

0
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#### 6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No		Yes	IQAC
Administrative	No		Yes	LMC

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

1. Providing valuable suggestions for development of the institution 2. Suggesting corrective measures wherever required 3. Becoming a bridge between their wards and the institute

6.5.3 – Development programmes for support staff (at least three)

NA

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. Permanent Affiliation 2. 2 (f) 12 (B) Registration 3. Organized National Level Seminar and Conferences 4. Completed Minor Research Project in Library Science 5. Encouraged teachers for research activities

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	No
b) Participation in NIRF	No
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2015	Book release programme Step Up II: Improve your English	25/06/2015	09/12/2015	09/12/2015	126
2016	AGM of Nagpur University Teachers Association	25/06/2015	15/05/2016	15/05/2016	85

## CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

### 7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
<b>No Data Entered/Not Applicable !!!</b>				

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

1. Used LED lights in the college building 2. Plantation Drive was observed in the campus by planting saplings

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
<b>No Data Entered/Not Applicable !!!</b>		

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to	Number of initiatives	Date	Duration	Name of initiative	Issues addressed	Number of participating
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	address locational advantages and disadvantages	taken to engage with and contribute to local community					students and staff
2016	1	1	19/01/2016	1	Dumping Yard Cleanliness and Tree Plantation Drive	1	151

#### 7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
UGC Regulation of 2010	15/06/2015	Being implemented

#### 7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Celebration of Environment Day	05/06/2015	05/06/2015	55
Celebration of Teachers Day	05/09/2015	05/09/2015	79
Observance of Martyrs Day	30/01/2016	30/01/2016	203

#### 7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

- Maintenance of the garden with utmost care
- Organized tree plantation programmes for campus beautification
- Organized Shramdaan for 60 minutes ones every week under NSS to keep the campus green and clean

### 7.2 – Best Practices

#### 7.2.1 – Describe at least two institutional best practices

1. Book Bank 2. Garden of Medicinal Plants

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<http://www.bswmm.in/best-practices/>

### 7.3 – Institutional Distinctiveness

#### 7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

The institution has been maintaining its distinctiveness by felicitating meritorious students from the Board Examinations of SSC and HSSC at a grand function organized on the occasion of Bar. Sheshrao Wankhede Smriti Din (Death Anniversary) which coincides with the Martyr's day observed on 30th January- the biggest function of the year organized on college campus. The institution takes great pride in felicitating them with handsome cash prizes along with mementoes and certificates at the hands of Mrs. Kunda Vijayakar, Hon'ble President, Mohpa Education Society and the Chief Guest. These students are accompanied by their parents and head of the institution to the stage and they

are also felicitated.

Provide the weblink of the institution

<http://www.bswmm.in/institutional-distinctiveness/>

### **8.Future Plans of Actions for Next Academic Year**

The college plans the following for implementation in the academic year 201617:

1. The students will be provided with ample opportunities to expose themselves in cocurricular and extracurricular activities for their overall personality development
2. The players and athletes will be provided better facilities and will be encouraged to represent the college at higher levels
3. The number of reference books, textbooks and books for competitive examinations will be increased
4. The teachers will be encouraged to publish research papers in journals/magazines/proceedings and use of ICT
5. The teachers will be encouraged to write and publish books/chapters
6. Construction of water tank and laying underground pipeline will be completed
7. Independent cabins for staff members will be erected
8. Internet networking system will be replaced with LAN