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(एम.ए; एम.फिल; पीएव.डी.)

दूरध्वनी क्र. ०७११८ २३७१७६ e-mail:principal_bswmm@rediffmail.com

No.BSWM/

/19

Date:

/2019

BSWMM/NAAC2019/Metrics Level Deviations/Cr6-3

Date:- 01/12/2019

| Criteria 6.3.3: | Average number of professional development /administrative training programs organized by the institution for teaching and non teaching staff during the last five years. | | | | |
|----------------------------|--|--|--|--|--|
| DVV Findings: | Input updated to one as no supporting documents have been provided and input cannot be verified based on Excel Alone. HEI to provide supporting documents for programs conducted signed by the principal:- 1. Verification of schedules of training programs along with attendance of teachers and non teaching staff. 2. Copy of circular/ brochure/ report/ pictures of training program | | | | |
| Response/ Clarification | 1)List of professional development/ administrative trainings programs organized during the last 5 year is attached.(Appendix-I) 2) One page report on above listed activities including photographs, circulars, schedules and brochures is attached. (Appendix-II) | | | | |

IQAC Coordinator
Dr. Ajiez Ravikant Jachak
IQAC Coordinator,
Bar. Sheshrao Wankhede
Mahavidyalaya, Mohpa,
Distt. NAGPUR



Appendix-I

वॅरि. शेषराव वानखेडे महाविद्यालय

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दूरध्वनी क्र. ०७११८ २३७१७६ e-mail:principal_bswmm@rediffmail.com डॉ.मा.वि.कोल्हे <mark>प्राचार्य</mark> (एम.ए; एम.फिल; पीएच.डी.)

6.3.3 Average number of professional development / administrative training programs organized by the Institution for teaching and non teaching staff during the last five years (5)

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| Year | Sl. No. | Title of the professional development program organised for teaching staff | Title of the administrative training program organised for non-teaching staff | Dates (from-to) | No. of participants |
|---------------|------------|--|---|--------------------------------|---------------------|
| 2014- 2015 | 1 | Workshop on Research Methodology | NA | 12.08.2014 to 12.082014 | 7 |
| | 2 | NA | Microsoft Office Training Program | 20.01.2015 to 20.01.2015 | 2 |
| 2015- 2016 | 1 | FDP on Issues and Challenges of Arts Education | NA | 20.08.2015 to 20.08.2015 | 6 |
| | 2 | NA | University Exam Software Training Program | 13.02.2016 to 13.02.2016 | 2 |
| 2016- 2017 | 1 | FDP on Spirituality in Arts Education | NA | 21.07.2016 to 21.07.2016 | 8 |
| | 2 | NA | Microsoft Excel Advanced Training | 09.03.2017 to 09.03.2017 | 3 |



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दूरध्वनी क्र. 0७११८ २३७१७६ e-mail:principal_bswmm@rediffmail.com डॉ.मा.वि.कोल्हे <mark>प्राचार्य</mark> (एम.ए; एम.फिल; पीएच.डी.)

| Year | Sl. No. | Title of the professional development program organised for teaching staff | Title of the administrative training program organised for non-teaching staff | Dates (from-to) | No. of participants |
|---------------|------------|--|---|--------------------------------|---------------------|
| 2017- 2018 | 1 | FDP on How to write Quality Research Articles | NA | 27.09.2017 to 27.09.2017 | 6 |
| | 2 | NA | Soft Skills Development Program | 17/11/2018 to 17/11/2018 | 3 |
| 2018- 2019 | 1 | FDP on Effective Teaching Using ICT | NA | 22/01/2019 to 22/01/2019 | 9 |
| | 2 | NA | Computer Awareness and Computer Skills Training program | 15/14/2019 to 15/04/2019 | 3 |

IQAC Coordinator
Dr. Ajjet Rawikant Jachak
IQAC Coordinator,
Bar. Sheshrao Wankhede
Mahavidyalaya, Mohoa,
Distt. NAGPUR



Appendix-II

बॅरि. शेषराव वानखेडे महाविद्यालय

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दूरध्वनी क्र. 0७११८ २३७१७६ e-mail: princi pal_bswmm@ rediffmail.com

प्राचार्य (एम.ए; एम.फिल; पीएच.डी.)

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Activity Report

Date -12/08/2014

Academic year: 2014-15

Activity: One day Workshop on research methodology

Participants: 7

Venue: Seminar Hall

Resource Person :Dr. P. A. Wadte

Objective:

*To understand research methodology

*To develop research quality

*To learn data collection and processing

*To learn advanced techniques in research fields

*To develop skill of research report writing

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Dr. Ajiet Rawikant Jachak
IOAC Coordinator,
Bar. Sheshrao Wankhede
Mahavidyalaya, Mohoa,
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नॅकद्वारे प्रमाणित दूरध्वनी क्र. ०७११८ २३७१७६ e-mail: principal_bswmm@ rediffmail.com

डॉ.मा.वि.कोल्हे प्राचार्य (एम.ए; एम.फिल; पीएच.डी.)

Activity Report

Date -20/01/2015

Academic year: 2014-15

Activity: Microsoft office training program

Participants: 2

Venue: Office

Resource Person: Mr. Sanjay Ganorkar

Objective:

*To develop skill Microsoft office software

*To understand importance of Microsoft office program

*To learn new computer skill for daily life

*To use this Microsoft office program for fast office working

Coordinator Dr. Ajjel Ravikant Jachak IQAC Coordinator, Bar. Sheshrao Wankhede Mahavidyalaya, Mohoa, Distt. NAGPUR



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दूरध्वनी क्र. ०७११८ २३७१७६ e-mail:principal_bswmm@rediffmail.com डॉ.मा.वि.कोल्हे <mark>प्राचार्य</mark> (एम.ए; एम.फिल; पीएच.डी.)

Activity Report

Date -20/08/2015

Academic year: 2015-16

Activity: FDP on Issues and Challenges of Arts Education

Participants: 6

Venue:Seminar Hall

Resource Person: Dr. A. A. Khapre

Objective:

1)To understand concept of Arts Education

2)To know challenges in Arts Education

3)To understand new issues Arts Education

IOAC Coordinator
Dr. Ajiet Rawikant Jachak
IOAC Coordinator,
Bar. Sheshrao Wankhede
Mahavidyalaya, Mohoa,
Distt. NAGPUR



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Activity Report

Date -13/02/2016

Academic year: 2015-16

Activity: University Exam Software Training Program

Participants: 02

Venue: Office

Resource Person: Mr. Shubham Wagh

Objective:

*To develop hands on skills of software.

*To understand importance of exam software in day to day activities like student enrolment, admission and hall ticket generation.

*To learn use of software to reduce time of manual documentation.

IOAC Coordinator
Dr. Ajjet Rawkant Jachak
IQAC Coordinator,
Bar. Sheshrao Wankhede
Mahavidyalaya, Mohoa,
Distt. NAGPUR



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Activity Report

Date -21/07/2016

Academic year: 2016-17

Activity: FDP on Spirituality in Arts Education

Participants: 8

Venue: Seminar Hall

Resource Person: Dr. A. A. Thodge

Objective:

*To Teach how to educate students using concepts of spirituality.

*To understand importance of spirituality In teaching and learning

*To teach effectively with the help of Tools available in the institution.

IOAC Coordinator
Dr. Ajjet Rawkant Jachak
IOAC Coordinator,
Bar. Sheshrao Wankhede
Mahavidyalaya, Mohoa,
Distt. NAGPUR



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मोहपा, तह.- कळमेश्वर, जिल्हा-नागपूर (४४१५०२) (कला शाखाः पदवी व पदव्युत्तर)

नॅकद्वारे प्रमाणित

e-mail:principal_bswmm@rediffmail.com

डॉ.मा.वि.कोल्हे <mark>प्राचार्य</mark> (एम.ए; एम.फिल; पीएच.डी.)

Activity Report

Date -09/03/2017

Academic year: 2016-17

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Activity: Microsoft excel advanced training

Participants: 3

Venue: Office

Resource Person: Mr. Chetan Suple

Objective:

*To know advanced trends in Microsoft excel software

*To understand importance of excel software

*To learn how to use excel software

*To train all non teaching staff members on using formulas in excel.

IOAC Coordinator
Dr. Ajjet Rawkant Jachak
IQAC Coordinator,
Bar. Sheshrao Wankhede
Mahavidyalaya, Mohoa,
Distt. NAGPUR

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<mark>प्राचार्य</mark> (एम.ए; एम.फिल; पीएच.डी.)

डॉ.मा.वि.कोल्हे

दूरध्वनी क्र. ०७११८ २३७१७६ e-mail:principal_bswmm@rediffmail.com

Activity Report

Date -27/09/2017

Academic year: 2017-18

Activity: One day FDP On how to write quality research articles

Participants: 6

Venue:Seminar Hall

Resource Person :Dr. A. R. Jachak

Objective:

*To make use of plagiarism checking software's.

*To understand how to increase research quality article

*To know how to write research articles in reputed journals.

*To develop standard format for code of ethics.

IOAC Coordinator
Dr. Ajjet Rawkant Jachak
IOAC Coordinator,
Bar. Sheshrao Wankhede
Mahavidyalaya, Mohoa,
Distt. NAGPUR



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दूरध्वनी क्र. 0७११८ २३७१७६ e-mail:principal_bswmm@rediffmail.com डॉ.मा.वि.कोल्हे प्राचार्य (एम.ए; एम.फिल; पीएच.डी.)

Activity Report

Date -17/11/2018

Academic year: 2017-18

Activity : Soft skills development program

Participants:3

Venue: Seminar Hall Resource

Person: Dr. A. R. Jachak

Objective:

*To improve soft skill for non teaching staff.

*To develop interaction methods with stakeholders.

*To understand importance of soft skill in carrying out day to day work.

IOAC Coordinator
Dr. Ajiet Rawkant Jachak
IOAC Coordinator,
Bar. Sheshrao Wankhede
Mahavidyalaya, Mohoa,
Distt. NAGPUR



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मोहपा, तह.- कळमेश्वर, जिल्हा-नागपूर (४४१५०२) (कला शाखाः पदवी व पदव्युत्तर)

नॅकद्वारे प्रमाणित

डॉ.मा.वि.कोल्हे प्राचार्य (एम.ए; एम.फिल; पीएच.डी.)

दूरध्वनी क्र. ०७११८ २३७१७६ e-mail:principal_bswmm@rediffmail.com

Activity Report

Date -22/01/2019

Academic year: 2018-19

Activity: FDP on Effective Teaching Using ICT

Participants: 9

Venue: Seminar Hall

Resource Person: Dr. D. D. Deote

Objectives:

*To Teach how to educate students using concepts of ICT.

*To understand importance of ICT In teaching and learning

*To teach effectively with the help of ICT Tools available in the institution.

IOAC Coordinator
Dr. Ajjet Rawikant Jachak
IOAC Coordinator,
Bar. Sheshrao Wankhede
Mahavidyalaya, Mohoa,
Distt. NAGPUR



बॅरि. शेषराव वानखेडे महाविद्यालय

मोहपा, तह.- कळमेश्वर, जिल्हा-नागपूर (४४९५०२) (कला शाखाः पदवी व पदव्युत्तर)

दूरध्वनी क्र. 0७११८ २३७१७६ e-mail:principal_bswmm@rediffmail.com डॉ.मा.वि.कोल्हे <mark>प्राचार्य</mark> (एम.ए; एम.फिल; पीएच.डी.)

Activity Report

Date -15/04/2019

Academic year: 2018-19

Activity: Computer Awareness and Computer Skills Training program

Participants: 03

Venue: Seminar Hall

Resource Person: Dr. L. D. Kharpuriye

Objective:

*To aware all non teaching staff members related to basic peripherals of computers.

*To make them aware of SOP regarding making computer ON and OFF

* To make them aware about how to use printer

* To make them aware about use of internet.

IOAC Coordinator
Dr. Ajjet Rawkant Jachak
IOAC Coordinator,
Bar. Sheshrao Wankhede
Mahavidyalaya, Mohoa,
Distt. NAGPUR

